

MANAGEMENT COMMITTEE

Members of the Management Committee are invited to attend this meeting at Weymouth and Portland Borough Council Offices, Commercial Road, Weymouth, Dorset, DT4 8NG to consider the items listed on the following page.

Stuart Caundle
Assistant Chief Executive

Date: Monday, 19 November 2018

Time: 9.30 am

Venue: Council Chamber

Members of Committee:

J Cant (Chair), R Kosior (Vice-Chair), M Byatt, C Huckle, R Nickinson, R Nowak, J Orrell, A Reed, G Taylor and K Wheller

USEFUL INFORMATION

For more information about this agenda please telephone Kate Critchel 01305 252234 email kcritchel@dorset.gov.uk. This agenda and reports are also available on the Council's website at www.dorsetforyou.com/committees/ Weymouth and Portland Borough Council.



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Members of the public are welcome to attend this meeting with the exception of any items listed in the exempt part of this agenda. **Please note** that if you attend a committee meeting and make oral representations to the committee your name, together with a summary of your comments will be recorded in the minutes of the meeting. The minutes, which are the formal record of the meeting, will be available to view in electronic and paper format, as a matter of public record, for a minimum of 6 years following the date of the meeting



Disabled access is available for all of the council's committee rooms. Hearing loop facilities are available. Please speak to a Democratic Services Officer for assistance in using this facility.

Recording, photographing and using social media at meetings

The council is committed to being open and transparent in the way it carries out its business whenever possible. Anyone can film, audio-record, take photographs, and use social media such as tweeting and blogging to report the meeting when it is open to the public, so long as they conform to the Council's protocol, a copy of which can be obtained from the Democratic Services Team.

A G E N D A

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1 APOLOGIES

To receive apologies for absence.

2 MINUTES

To confirm the minutes of the meeting held on

3 CODE OF CONDUCT

Members are required to comply with the requirements of the Localism Act 2011 and the Council's Code of Conduct regarding disclosable pecuniary and other interests.

- Check if there is an item of business on this agenda in which the member or other relevant person has a disclosable pecuniary or the disclosable interest.
- Check that the interest has been notified to the Monitoring Officer (in writing) and entered in the Register (if not this must be done within 28 days).
- Disclose the interest at the meeting (in accordance with the Council's Code of Conduct) and in the absence of dispensation to speak and/or vote, withdraw from any consideration of the item where appropriate. If the interest is non-pecuniary you may be able to stay in the room, take part and vote.

4 PUBLIC PARTICIPATION

30 minutes will be set aside to allow members of the public to ask questions relating to the work of the Council. 3 minutes will be allowed per speaker. The order of speakers is at the discretion of the Chair and is normally taken in the order of agenda items, questions must relate to a report which is on the agenda for consideration. Notice is not required if you wish to speak at the meeting but if you require an answer to a question it is advisable to submit this in advance by contacting a member of the Democratic Services team or alternatively, by emailing kcritchell@dorset.gov.uk.

5 QUESTIONS BY COUNCILLORS

To receive questions from Councillors in accordance with procedure rule 12.

6 FUNCTIONS AND ASSETS 5 - 16

To consider a report of the Head of Financial Services.

7 PORTLAND TOWN COUNCIL - TRANSFER OF FUNCTIONS AND ASSETS 17 - 24

To consider a report of the Head of Financial Services.

8 QUARTER 2 BUSINESS REVIEW 25 - 96

To consider a report of the Financial Performance Manager.

9 APPLICATIONS FOR HARDSHIP RATE RELIEF 97 - 102

To consider a report of the Head of Revenues and Benefits

10 OUTSIDE BODY REPORT 103 - 106

To appoint a councillor to serve as the council's representatives on Weymouth Museum Trust.

11 MANAGEMENT COMMITTEE ACTION PLAN 107 - 120

To consider the Management Committee Action Plan

12 URGENT BUSINESS

To consider any items of business which the Chair has had prior notification and considers to be urgent pursuant to section 100B (4))b) of the Local Government Act 1972. The reason for the urgency shall be specified in the minutes.

13 4 MONTH FORWARD PLAN

To consider the 4 monthly Forward Plan.

14 MINUTES OF DORSET WASTE PARTNERSHIP

The agenda and reports for recent meetings of the Dorset Waste Partnership are also available on Dorsetforyou.com at the Council's website at <http://dorset.moderngov.co.uk/ieListMeetings.aspx?CommitteeId=260>

15 EXEMPT BUSINESS

To move the exclusion of the press and the public for the following item in view of the likely disclosure of exempt information within the meaning of paragraph 3 & 5 of schedule 12A to the Local Government Act 1972 (as amended)

16 PORTLAND TOWN COUNCIL - TRANSFER OF FUNCTIONS AND ASSETS 121 - 124

To consider exempt appendix 1